



PAY AGREEMENT & POLICIES

ATTENDANCE SCHEDULES

Parents select the days their child will be attending SAC at time of registration. If there is NOT a set schedule it is their responsibility to fill out a quarterly schedule. These forms are available at each SAC site as well as on-line. It is the parent's responsibility to fill out and give to the SAC head giver in advance. If this is not done it may result in parent being called and child not being able to attend SAC on any given day due to adult to child ratio.

Parents will be billed for the first hour of AM and PM care if their child is registered for the day and does NOT attend. If the child is out of school for the day families WILL NOT be billed.

FEES & TUITION & DISCOUNTS

- Annual Non-Refundable School-year Registration Fee **\$50 First Child or \$75 Family**
(Family fee may be combined with children attending SAC and the FULL DAY Preschool Program)
Family Fee does not include part-day preschool classes.
- Registration Fee is waived for Active Military families, approved DHS Families (proof required) and district employees.
- Minimum of 1-hour charge per child for morning session & minimum 1-hour charge for afternoon session.
\$5.00 per hour for the first child in the family & **\$4.50** per hour for every child after the first child
\$2.50 per 1/2 hour after the initial one hour minimum & **\$2.25** per 1/2 hour after the initial one hour minimum.

Discounts are available for families with more than one child enrolled in SAC

Both/all children must be attending at the same time for the discount to apply.

Discounts are only offered to children enrolled in the SAC program.

LATE PICK UP CHARGES

\$1.00 per minute, per child beyond 6:00p.m. Discounts do not apply for late fees.



Being late more than 3 times in 3 months may result in child being dropped from the program. In the event that a child is not picked up by 6:30pm and no one can be reached on the emergency card, the local police department will be called to pick the child up.

OUTSTANDING BALANCES

Accounts are expected to be current and in good standing with payments made on a Weekly or bi-weekly basis. Accounts must be in good standing to register for the summer program.

LATE PAYMENT FEES ASSESSED

Balances not in good standing by the 15th of each month will be assessed a \$25.00 late fee.

NSF CHECKS

\$30.00 fee for check returned for insufficient funds

After 2 NSF checks, payments must be made in one of the other forms including cash.

CASH PAYMENTS

Cash payments are accepted at the Early Childhood Center and SAC Sites.

DHS PAYMENTS

We process DHS childcare payments for families who qualify. The parent/guardian is responsible for payments until we receive authorization as well as any balance not covered by DHS. It is your responsibility to contact FIA for qualifications and payments.

ABSENCES

Parents should call the program site directly when their child is going to be absent. If you leave a message at the Early Childhood Center please leave child's name AND school.

I have read and understand the attendance, payment and collection policies for SACC received a copy for my records.

Parent/Guardian Signature

Date